

Arval Mobility Pass - Milo web

After activating your account, log in via miloweb.app

Submit kilometer declaration

1) Click on 'Transactions' in the menu.



2) Select the tab 'Allowances' & click on the button 'Create new allowance'.

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ଜ	Dashboard	Transactions Create new allowa	ance =
٩	Transactions		
÷	Workplace registration		
		Transactions Allowances	
		05 March 2025	
		Mileage allowance • Car	€0.0

- 3) Follow the process
- Choose your type of transport
- Select the Fuel/power source of your vehicle
- Choose for commuting or business trip
- Fill in your addresses Optional: Select this is a round trip
- Select the day(s) of this trip
- Fill in the reason
- Click on the submit button



Submit work from home declaration

1) Select 'Workplace registration' in the menu.



2) Click on the button 'New registration'.

Milo Web Arval B.V. (99999701)	Qo
Workplace registration	New registration
Your registrations	Total 13 registrations

3) Select 'Home office' and click on the button 'Next'.





Make a new registration							×	
	Choose	a date o	r multiple	e dates				
H	М	Т	W	т	F	S	S	
	February							
	March							
						1	2	
	3	4	5	6	7	8	9	
	10	11	12	13	14	15	16	
	17	18	19	20	21	22	23	
	74	25	26	27	28	29	30	
Back						Cor	ıfirm	

4) Select one or multiple dates and click on the button 'Confirm'.



See & delete kilometer & work from home declarations

1) Go to 'Transactions' in the menu and the tab 'Allowances'.

÷		Milo Web Arval B.V. (99999701)		
ଜ	Dashboard	Transactions		Create new allowance
٨	Transactions			
	Workplace registration			
		Transactions		Allowances
		07 March 2025		
		Mileage allowance • Car		
		COMMUTE APPROVED	י⊊ Duwboot 10,3991CD,Houten	

2) Click on the transaction and click on the litter bin icon.

Milo Web Arval B.V. (99999701	Qo	
÷	Details	Ô
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Mileage allowance - Car	≝ Duwboot 10,3991CD,Houten	€0.00
Details		
COMMENT		
test		
CLASSIFICATION Commute		

Note: You can also delete your work from home declaration in the 'Workplace registration' menu by hovering over the date and press the little bin icon.





Classify transactions

The transactions will be automatically in the platform by using your card.

1) Click on 'Transactions' in the menu.

ଜ	Dashboard
٩	Transactions
Ē	Workplace registration

- 2) Select in the overview the transaction you would like to change
- 3) Check the current classification and change it to another classification with the buttons at the bottom of the page.

Milo Web Arval B.V. (99	9999701)			O
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		Ρ		
Eindhoven airport r	ı.v.			-€-7.40
Comment				
Leave a comment				
CLASSIFICATION Private				
TRANSACTION DATE 3/2/2025, 4:32 PM				
AMOUNT EXCL. VAT -€6.12				
	Poss	ible classifications:		
	Business		Private	